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Mr. [redacted] 25X1A9a

31 May 1956

MEMORANDUM FOR: Chief, Management Staff
FROM : Chief, O&M Staff (DD/P Area)
SUBJECT : DD/P Area Weekly Report for Period 24 May 1956
Through 30 May 1956

1. Accomplishment

a. T/O's processed

	<u>Examiner</u>	<u>Control No.</u>	<u>Org Element</u>	<u>No. Pos.'s</u>	
25X1A9a	(1) [redacted]	MS-840	SE	[redacted]	25X9A2
	(2) [redacted]	MS-873	FE/4	[redacted]	

2. Current Assignments:

	<u>Examiner</u>	<u>Project</u>	
25X1A9a	[redacted]	(1) MS-840 and MS 6-35, NEA T/O, [redacted] Positions; Joint Development w/PED and NEA Div of Acceptable NEA T/O.	25X9A2
		(2) MS-801 and MS 6-35, Development of Far Eastern Printing Facilities in Collaboration with TSS, LO, and FE.	
		(3) MS 6-7, Possible Merger of Cable Secretariat and Signal Center	
		(4) SR T/O, [redacted] positions	25X9A2
25X1A9a	[redacted]	(5) MS 854, WH T/O Increase, [redacted] Position Actions	25X9A2
		(6) MS 6-42, CS Information Reports Distribution Analyses and Procedures	
		(7) MS 6-29, DD/P Mail Procedure, Employee Suggestion No. 2161	
		(8) MS 6-33, (Pneumatic) Tube System	

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	<u>Examiner</u>	<u>Project</u>	
25X1A9a	██████████	(9) MS 6-44, Administrative Burden at Small Stations	
25X1A9a	██████████	(10) MS 5-38, T/O System Analysis - Manpower Control	
		(11) MS 6-30, DD/P Forms Program	
		(12) MS 6-34, DD/P Reports Control Program	
25X1A9a	██████████	(13) Staff Agent Employee study.	
		(SGND ██████████ I ██████████ Chief, O&M Staff, DD/P Area	25X1A9a

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